

ENVIRONMENT GOVERNANCE REMIT 2017-2018

To have regard to any matters relating to access and keep under review the following areas:

- New build/capital projects
- Refurbishments
- Maintenance/repairs
- Contracts including insurance and insurance claims
- Catering
- Tender writing and contract reviews
- Planning Applications
- Health & Safety
- Parking issues
- Security
- Lettings
- Licences
- Budgets relating to environment issues
- Recycling issues
- Equality Access
- Asset Management
- Cleaning contracts
- Building and Maintenance contracts

MEMBERSHIP

- The membership will be open to all governors who volunteer to serve on this committee
- The committee will be serviced by the Group Estates Manager/Estates Planner
- The CEO and Headteacher will be ex – officio members of the committee
- The Committee will elect a Chairman and Vice Chairman from their Membership at the first meeting of each academic year

QUORUM

The quorum shall comprise three members of the committee.

MEETINGS

Meetings will normally be held during term time, as required. One week's notice of the agenda must be given by the Chairman of the Committee. All members of the committee must receive a copy of the agenda.

FUNCTIONS

To monitor and review all matters relating to the school's environment and health and safety.

To consider and recommend to the full governors for approval and to keep under review an overall environment strategy for the school.

1. Decisions taken by the committee must be consistent with priorities identified within the School Improvement Plan.
2. Be in accord with the Equality Act 2010 and Employment Law; and ensure that guidelines for Keeping Children Safe in Education are followed.
3. Have due regard to any budgetary constraints.

DELEGATIONS

The responsibility for the day-to-day administration and monitoring of the environment will be delegated to the Chief Executive Officer and the Headteacher in line with policies set by the Governing Body and Trust Board.

Any decisions made or actions taken by the Chief Executive Officer or Headteacher must be reported to the Environment Committee and noted within its minutes.

POLICIES

The following policies sit under the remit of this committee as delegated by the Trust Board:

- CCTV
- Health and Safety – Site Security
- Premises Management
- Supporting Pupils at school with Medical Conditions